



Senior Accountant: Financial Reporting, Projects & Operations – Lead, Innovate & Grow!

 Join Our Growing Finance Team – Be Part of Something Big!

 Location: Windhoek

 Company: Alensy Energy Solutions (Pty) Ltd

 Closing Date: 25 September 2025

We are expanding—and we want **YOU** to be part of our success story! As we take on bigger projects and grow our business, we are adding key roles to our finance team to support this growth. If you are looking for an exciting opportunity where your work makes a real impact, this is it!

Job Purpose

The Senior Accountant will be responsible for delivering accurate and timely financial reporting, supporting projects and operational finance, and ensuring compliance with statutory obligations. The role provides accounting services in line with Alensy Group's policies, procedures, and governance frameworks.

Location

The role will be office-based with flexibility for remote work on a limited, case-by-case basis. The position will also require cross-border coordination across Southern Africa.

Key Responsibilities

- Review and support day-to-day transactional processing, including invoices and journal entries.
- Prepare and submit VAT returns.
- Monitor and update cash flow forecasts.
- Ensure compliance with IFRS and applicable tax legislation.
- Provide administrative and accounting support to the finance team.
- Review and oversee:
 - Monthly accounts payable reconciliations

- Monthly accounts receivable reconciliations and customer statements.
- Monthly bank reconciliations.
- Maintain and update the Fixed Asset Register (additions, disposals, classifications).
- Prepare annual notes for the audited financial statements.
- Assist with preparation of balance sheet notes and reconciliations.
- Conduct periodic physical verification of company assets.
- Ensure proper documentation, motivation, and approval of all asset transactions in line with company policy.
- Initiate and manage insurance claims; act as liaison with the company's insurance broker.
- Implement and adhere to internal controls and governance frameworks.

Qualifications & Experience

- Bachelor's degree in Accounting (required).
- 4–6 years of relevant accounting experience.
- Completion of audit articles will be an advantage.
- Strong technical knowledge of IFRS and tax laws.
- Advanced Microsoft Excel skills.

Key Skills & Competencies

- Strong problem-solving and analytical skills.
- High attention to detail and accuracy.
- Effective communication and interpersonal skills.
- Leadership qualities with the ability to support and guide team members.

 **Apply now!** Send your CV with the subject “**Senior Accountant – [Your Name]**” to hr@alensy.energy

Only shortlisted candidates will be contacted. If you do not hear from us within two weeks after the closing date, please consider your application unsuccessful.